

The Application Process

Application packets may be obtained by calling **(410) 260-8070** or by visiting **www.dnr.maryland.gov**

Submit completed state application and qualification supplement to:

Maryland Dept. of Natural Resources
HRS/C-3
580 Taylor Ave.
Annapolis, MD 21401
Attn: Deborah Cream

Postmarked by the closing date of April 29, 2005

Applicants will have their materials evaluated. If qualifications are met, individuals are rated based on the information submitted.

Names are then certified to the eligible lists for Park Services Associate Trainee and Park Services Associate I, from which interviews will be scheduled.

**Apply now and this could be
your new office!**



**A career with the
Maryland Park Service
is an opportunity to
wake up each day and
make a meaningful
contribution to
Maryland's quality
of life!**

Quiz answers: a. Swallow Falls State Park, b. Point Lookout State Park, c. Elk Neck State Park, d. James Island State Park, e. Assateague State Park

Maryland Department of Natural Resources Mission Statement

The Department of Natural Resources preserves, protects, enhances and restores Maryland's natural resources for the wise use and enjoyment of all citizens.



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HRS/C-3
580 Taylor Avenue
Annapolis, MD 21401

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*Robert L. Ehrlich, Jr. Governor
Michael S. Steele, Lt. Governor
C. Ronald Franks, Secretary*

The facilities and services of the Department of Natural Resources are available to all without regard to race, color, religion, sex, sexual orientation, national origin, or physical or mental disability.
This document is available in alternative format upon request from a qualified individual with a disability.

04/2005

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MARYLAND



Maryland Park Service

**Park Services Associate Trainee
Park Services Associate I**

Salary Range: \$27,710 - \$42,393



Why Work for the Maryland Park Service?

A career with the Maryland Park Service is an opportunity to work in some of Maryland's most beautiful places, while serving the outdoor recreation needs of over 11 million visitors each year. This privilege involves working with a dedicated and skilled team of park professionals who are passionate about natural and historic resource conservation, recreation and interpretation.



Park Services Associates provide visitors with information about outdoor recreation opportunities.

State park employees enjoy working in 49 parks throughout Maryland, from Assateague State Park on the Atlantic Ocean to Deep Creek Lake State Park in the mountains of Western Maryland. As natural oasis from the sights and sounds of man, state parks uniquely provide Maryland's citizens and visitors with a wide range of important benefits, including:



Park Services Associates perform maintenance work on over 688 miles of trails in Maryland's State Parks.

- Education in nature and historic appreciation.
- Outdoor recreation that promotes healthy lifestyles.
- Services that contribute to tourism economies.
- Conservation of historic and natural resources, including the Chesapeake Bay.

What will the Job Duties Include?

Park Services Associate positions are “generalists” who can be involved in virtually every aspect of park management. The diversity of assignments provides an opportunity to learn about and experience a wide range of park operations. Duties may include:

- Implementing natural and historic conservation projects.
- Maintaining and managing land and water-based trails.
- Developing interpretive and informational signage and brochures.
- Performing environmental education programs.
- Developing and managing special events.
- Providing visitors with information.
- Working with volunteers.
- Supporting emergency response.
- Scheduling and budgeting.
- Purchasing supplies and materials.
- Caring for park facilities, grounds and resources.
- Researching and marking park boundaries.

This position works 40 hours per week, which can include working on weekends and evenings, depending on individual park schedules.



Park Services Associate Jen Cline captures the attention of 3rd graders during a Junior Ranger Program about fishing.

The Benefits

- **Paid Leave**, including bereavement, compensatory, accident, emergency release and religious observances.
- **Paid vacation days**, from 10 the first year to 25, as years are accrued.
- **15 days sick leave** each year, which accumulates indefinitely.
- **11 days holiday leave** and 6 days personal leave.
- **Health and life insurance** options.
- **Retirement** and Supplemental Retirement.

The Qualifications

College Degree

- Park Services Associate (PSA) Trainee and Park Services Associate I must possess a Bachelor's degree from an accredited college or university in the field of park operations, recreation, education, business administration, forestry, social sciences or a natural resources field.
- In some cases, relevant experience may substitute for education.

Experience required

- Park Services Associate Trainee:
No experience required.
- Park Services Associate I:
One year of experience in forest or park management, recreation, natural resources management, or interpretive programming about natural, historical or recreational subjects.
- In some cases, relevant education may substitute for experience.

Quick Quiz

Each state park has its own *claim to fame*. Can you guess which parks boast the following (see reverse side for answers):

1. Maryland's highest waterfall?
2. Remnants of a Civil War prison camp?
3. Maryland's tallest lighthouse?
4. A globally rare northern tiger beetle?
5. 1 million visitors each year!